



<Project Title>

Project Business Case Outline



TABLE OF CONTENTS

<Project Title> 1

1 Executive Summary 3

2 Business Case Analysis Team 6

3 Business Problem 7

3.1 Environmental Analysis8

3.2 Problem Analysis.....10

4 Recommendation 12

4.1 Justification.....13

5 Achievability..... 14

5.1 Capability.....14

5.2 Procurement.....15

5.3 Project Management Framework.....16

5.4 Timeline.....17

5.5 Risk Management18

5.6 Affordability.....19

6 Strategic Alignment 20

7 Cost-Benefit Analysis 21

8 Alternatives Analysis 23

9 Investment Appraisal..... 25

10 Approvals 28

11 Annex..... 29

11.1 Glossary and abbreviations.....29

11.2 Agreements, References, accompanying documents30